**PNW Regional Data Workshops Outline**

February 1, 2018

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**Summary**

Pacific Northwest cities who have participated in the What Works Cities Initiative plan regular meetings as a region to share best practices and learnings across cities. For their meeting in February 2018, regional gathering leaders expressed interest in learning about and planning to launch data academies. In response, GovEx will facilitate a workshop sharing examples from cities, facilitate activities for planning, and help cities outline next steps. All materials will be available following the workshop to all participants.

**Draft Workshop Timeline**

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| **Wednesday, Jan 31** | **Thursday, Feb 1** | **Friday, Feb 2** |
| *Morning*  *Afternoon*   * Eric arrives in Boise | *Morning*   * Prep, setup, and any workshops as needed   *Afternoon*   * 1:00-5:00 - Workshop on data academies | *Morning*   * Eric departs |

***Pacific Northwest Regional Workshop:***

***Launching a Data Academy***

*February 1 – 1:00-4:30pm*

*Boise City Hall, Greenbelt Room (3rd Floor)*

* Purpose
  + Outline concepts of data academies, practice planning for an academy given random constraints, and plan for actual data academies within city context
* Participants
  + WWC PNW Regional city champions
* Agenda

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| --- | --- |
| **Item** | **Time** |
| Kickoff: Introductions and Workshop Outline | 1:00 - 1:30 |
| Overview of Data Academies: Who, What, Where, When, Why | 1:30 - 2:00 |
| Discussion: Academy Concepts | 2:00 - 2:30 |
| Workshop: Planning for an Academy | 2:30 - 3:30 |
| Activity: Next Steps in My City | 3:30 - 4:00 |
| Wrap-up: Planning to Build Capacity Together | 4:00 - 4:30 |

* Planning and Logistics

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| **GovEx Tasks** | **PNW Tasks** |
| * Develop outline * Develop deck and materials * Deliver materials * Develop post session survey * Evaluate session success | * Refine agenda * Determine location and time length * Send attendees list * Finalize and send any logistics |

* Deliverables
  + Each deliverable will be packaged together and delivered to all participants via a shared Google Folder. This will include workshop agendas, materials, and evaluations.
    - Agenda - modified version of this outline
    - PPT and materials
    - Worksheet on academy planning